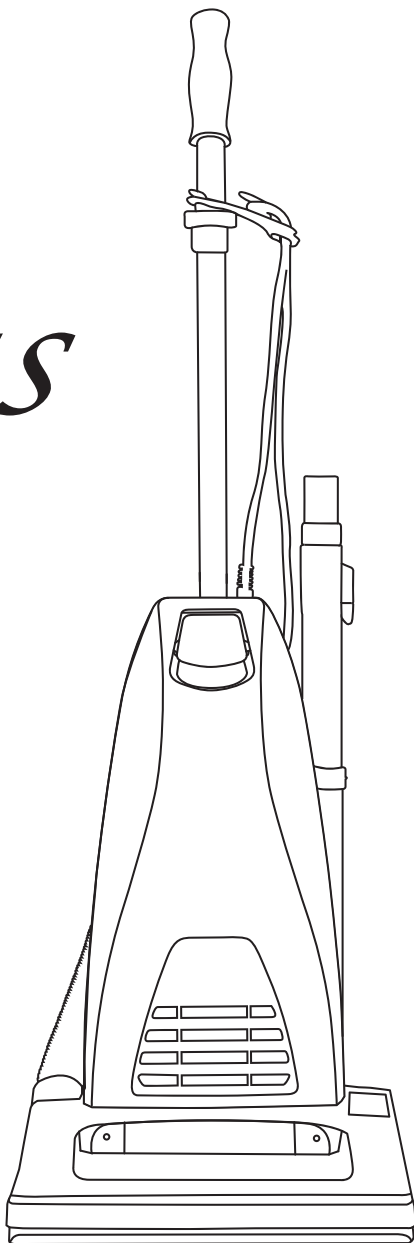


# *Cirrus*

**Commercial Upright  
Vacuum**

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C-CPU4T



**Save These Instructions**



## **Getting Started**

Important Safety Instructions.....	2
Grounding Instructions.....	3
Parts Identification.....	4
How to Assemble and Operate the Vacuum.....	5

## **Maintenance and Care**

How to Change the Vacuum Bag.....	6
How to Change the Filters.....	6
Handle Adjustments.....	7
Edge Cleaning Feature.....	7
Automatic Self-Adjusting Nozzle.....	7
On-Board Tool Cleaning.....	8
How to Replace the Vacuum Belt.....	9
How to Clean the Nozzle Hose.....	10
Thermal Fuse Protection.....	11

## **Problem Solving Guide**

Troubleshooting.....	12
For Best Performance.....	12
Warranty.....	13

# IMPORTANT SAFETY INSTRUCTIONS

When using an electrical appliance, basic precautions should always be followed, including the following:

## READ ALL INSTRUCTIONS BEFORE USING THIS APPLIANCE. FOR HOUSEHOLD USE ONLY.

**IMPORTANT:** The manufacturer cannot accept responsibility for damage caused when the appliance is not used according to the instructions, or for uses other than those for which it was intended.

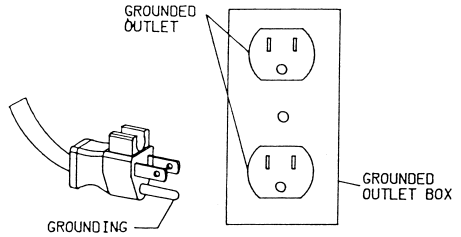
**WARNING:** To reduce the risk of fire, electric shock, damage or injury:

- Do not leave appliance when plugged in. Unplug from outlet when not in use and before servicing.
- Do not use outdoors or on wet surfaces.
- Do not allow to be used as a toy. Close attention is necessary when used by or near children.
- Use only as described in this manual.
- Do not use with damaged cord or plug. If appliance is not working as it should, has been dropped, damaged, left outdoors, or dropped into water, return it to the distributor where purchased for service.
- Do not pull or carry by cord, use cord as a handle, close a door on the cord, or pull cord around sharp edges or corners. Do not run appliance over cord. Keep cord away from heated surfaces.
- Do not unplug by pulling on cord. To unplug, grasp the plug, not the cord.
- Do not handle plug or appliance with wet hands.
- Do not put any object into openings. Do not use with any opening blocked; keep free of dust, lint, hair and anything that may reduce air flow.
- Keep hair, loose clothing, fingers and all parts of body away from openings and moving parts.
- Do not pick up anything that is burning or smoking, such as cigarettes, matches or hot ashes.
- Do not use without vacuum bag in place.
- Turn off all controls before unplugging.
- Use extra care when cleaning on stairs.
- Do not use to pick up flammable or combustible liquids such as gasoline or use in areas where they may be present.
- Do not attempt to service the unit while appliance is plugged in.
- Connect to a properly grounded outlet only. See Grounding Instructions.
- Make sure your extension cord is in good condition and is the correct size for your appliance, i.e. 16 AWG. If in doubt, use the next heavier gage. The smaller the gage number, the heavier the cord. An undersized extension cord will cause a drop in line voltage resulting in loss of power and overheating.
- Use only three-wire outdoor extension cords that have three-prong grounding plugs and grounding receptacles that accept the appliance's plug.
- To reduce the risk of personal injury due to a loose electrical connection between the appliance's plug and extension cord, firmly and fully attach the appliance plug to the extension cord. Periodically check the connection while operating to ensure it is fully attached. Do not use an extension cord that provides a loose connection. A loose connection may result in overheating, fire, and increases the risk of a burning.
- To reduce the risk of disconnection of the appliance cord from the extension cord during operating, secure the extension cord to the appliance plug as described in the manual.

# GROUNDING INSTRUCTIONS

## MODEL: C-CPU4T

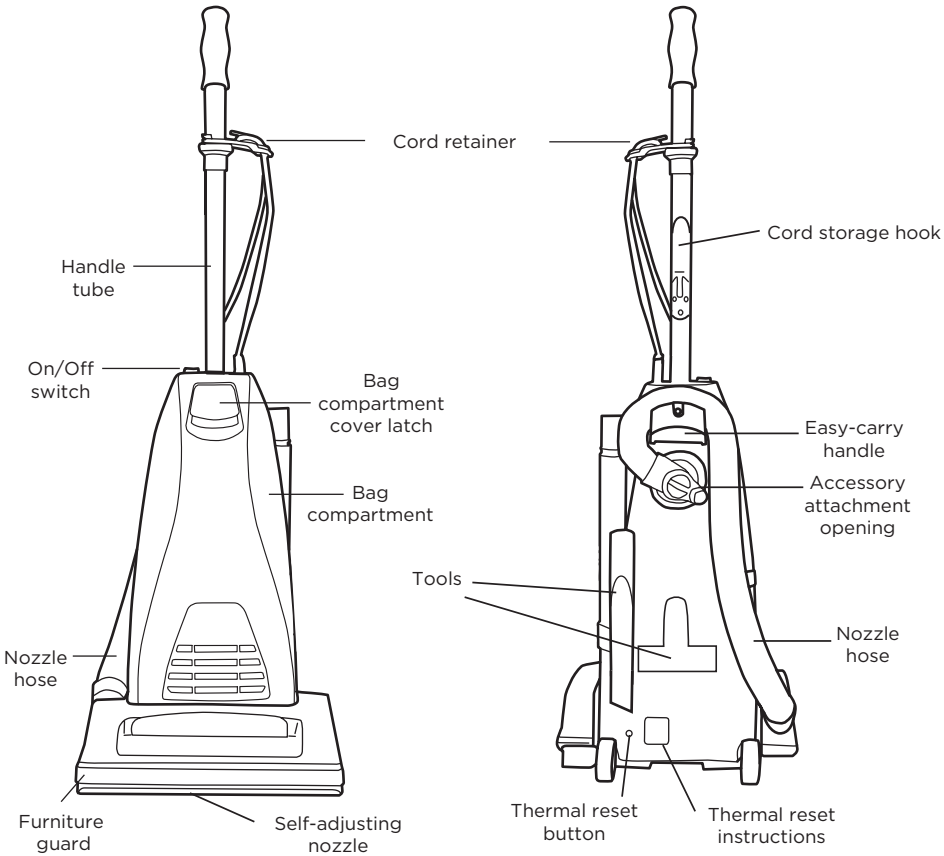
This appliance must be grounded. If it should malfunction or break down, grounding provides a path of least resistance for electric current to reduce the risk of electric shock. This appliance is equipped with a cord having an equipment-grounding conductor and grounding plug. The plug must be plugged into an appropriate outlet that is properly installed and grounded in accordance with all local codes and ordinances.



This appliance is for use on a nominal 120 volt circuit and has a grounding attachment plug. Make sure that the appliance is connected to an outlet having the same configuration as the plug. No adapter should be used with this appliance.

**WARNING** - Improper connection of the equipment-grounding conductor can result in a risk of electric shock. Check with a qualified electrician or service person if you are in doubt as to whether the outlet is properly grounded. Do not modify the plug provided with the appliance. If it will not fit the outlet, have a proper outlet installed by a qualified electrician.

# PARTS IDENTIFICATION



## Replacement Bags and Filters

- HEPA Media Bags  
Part # C-14007  
6 per package
- Genuine Post Filter  
Part # CMPS-PF  
1 per package
- Genuine Foam Secondary Filter  
Part # CMPS-SF  
1 per package

# HOW TO ASSEMBLE AND OPERATE THE VACUUM

## How to Attach the Handle to the Vacuum Cleaner

The vacuum cleaner and the handle are packed separately.

1. Remove the handle screw, insert handle into the hole on top of the vacuum cleaner (Fig. 1).
2. Line up the small hole on the handle with the small hole on the vacuum cleaner, and insert the screw. Make sure the screw is tightened securely.

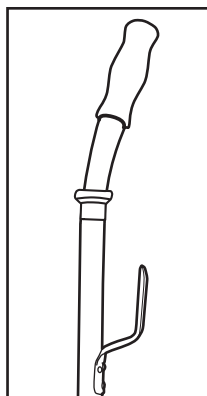


Fig. 1

## How to Attach the Cord Retainer to the Handle

1. Pull apart the rounded end of the cord retainer to open it up enough to fit around the vacuum handle (Fig. 2).
2. Attach the cord retainer around the vacuum handle (Fig. 3).
3. Create a loop in the power cord and push it through the slot and over the hook of the cord retainer (Fig. 4).
4. Pull down on the power cord to remove any slack (Fig. 4).



Fig. 2

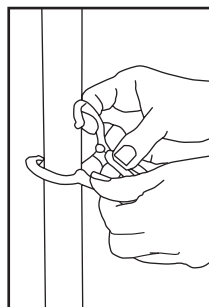


Fig. 3

## On/Off Switch

1. To turn the vacuum on, push the switch located on the dust compartment to the ( I ) position (Fig. 5).
2. To turn the vacuum off, push the switch located on the dust compartment on the ( 0 ) position.

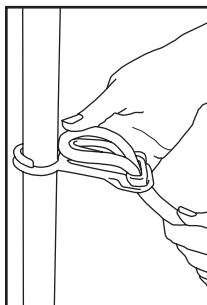


Fig. 4

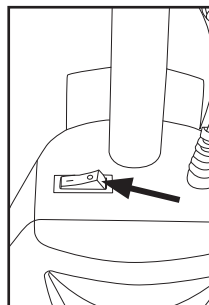


Fig. 5

# HOW TO CHANGE THE VACUUM BAG

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Always operate the vacuum cleaner with a vacuum bag installed.

Bags should be changed when they are 2/3 full.

## To Change the Vacuum Bag

1. Unplug the vacuum cleaner. Remove the bag compartment cover, and remove the used bag from the bag holder (Fig. 1).
2. Attach the new vacuum bag onto the bag holder (Fig. 2).
3. Pull the bottom corners of the new vacuum bag (Fig. 3).
4. Reinsert the tabs on the end of the bag compartment cover into the grooves on the bag compartment housing. Press it into place, and fasten the bag compartment cover latch tightly (Fig. 4).



Fig. 1



Fig. 2

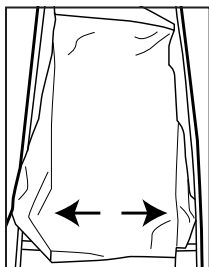


Fig. 3

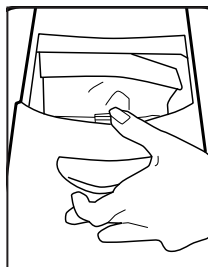


Fig. 4

# HOW TO CHANGE THE FILTERS

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This vacuum cleaner is equipped with a secondary filter and a post filter. Filters should be changed often and cannot be washed or re-used.

## To Change the Secondary Filter

1. Unplug the vacuum cleaner. Lift the latch to remove the bag compartment cover, and remove the bag.
2. Remove the secondary filter, and replace it with a new filter (Fig. 5).
3. Replace the bag and bag compartment cover.

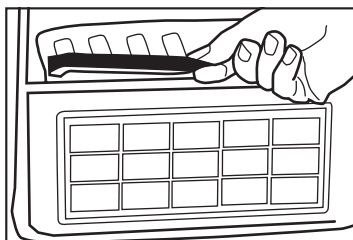


Fig. 5

## To Change the Post Filter

1. Unplug the vacuum cleaner. Lift the latch to remove the bag compartment cover.
2. Remove the foam filter from the front of the bag compartment (Fig. 6).
3. Do not throw away the filter holder.
4. Insert a new filter, and replace the bag compartment cover.

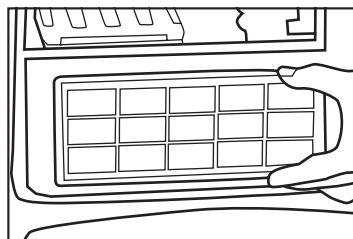


Fig. 6



# HANDLE ADJUSTMENTS

The handle on this vacuum cleaner can be set to one of three positions - upright, middle or low.

## How to Adjust the Handle

1. To release the handle, step on the on the left rear corner of the vacuum cleaner nozzle (Fig. 1).
2. Upright position - when cleaning tools are being used or for storage (Fig. 2). Handle locks in this position.
3. Middle position - for normal cleaning (Fig. 3).
4. Low position - for cleaning under furniture (Fig. 4).

## Edge Cleaning Feature

The edge cleaning feature provides improved cleaning of carpets near walls and stationary furniture. For maximum edge cleaning, position the right side of the vacuum (from the user's perspective) near walls or stationary furniture.

## Automatic Self-Adjusting Nozzle

This vacuum cleaner is designed with an automatic self-adjusting nozzle. No manual adjustments are required. The height of the nozzle is instantly and automatically adjusted to carpet pile height. This self-adjusting feature allows the nozzle to float evenly over all carpet pile surfaces.

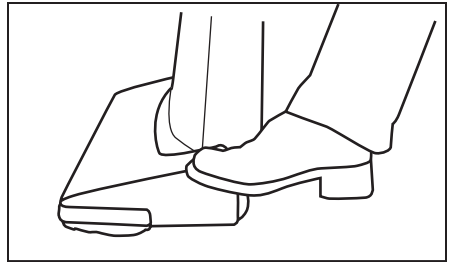


Fig. 1

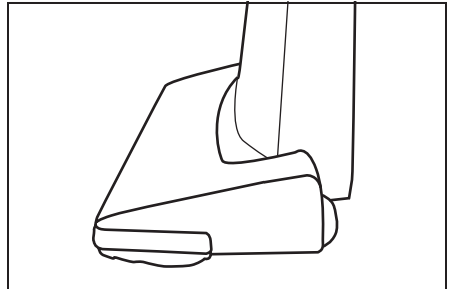


Fig. 2

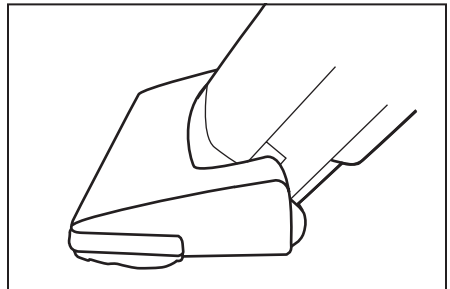


Fig. 3

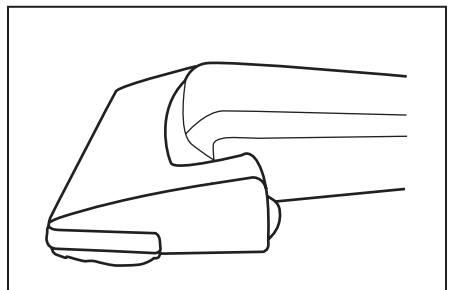


Fig. 4

# ON-BOARD TOOL CLEANING

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This vacuum is equipped with on-board cleaning tools including a metal wand, stretch hose, crevice tool, and upholstery tool with brush.

1. Remove the stretch hose from the nozzle of the vacuum (Fig. 1).
2. Attach any of the on-board tools to the end of the wand or directly onto the house cuff.

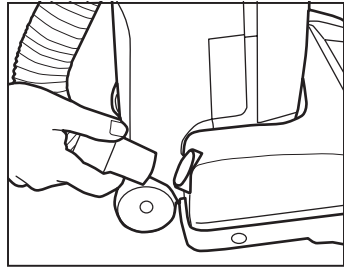


Fig. 1

# HOW TO REPLACE THE VACUUM BELT

**CAUTION:** Unplug the vacuum cleaner before performing any of these steps.

## How to Remove the Bottom Plate

1. Place the vacuum cleaner in the low position by pressing the foot pedal release twice while reclining the handle. Turn the vacuum over.
2. Remove the two screws holding the bottom plate in place (Fig. 1).
3. Remove the bottom plate.

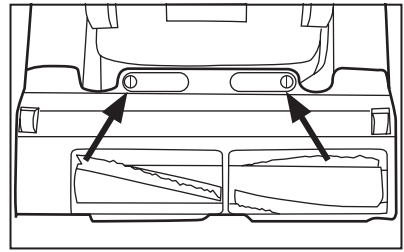


Fig. 1

## How to Replace the Belt

1. Turn the vacuum cleaner over and remove the bottom plate as described in the above section.
2. Remove the belt guard (Fig. 2). Remove the brushroll by pulling it straight out (Fig. 3).
3. Remove the belt from the brushroll.
4. Loop a new belt over the motor pulley (Fig. 4) and over the end of the brushroll.
5. Stretch the belt while inserting the brushroll back into the nozzle housing.
6. Reinsert the belt guard.
7. Spin the brushroll by hand to make sure it turns smoothly and the new belt is properly aligned.
8. Replace the bottom plate by hooking the front end of the plate into the two ribs on the front end of the nozzle housing. Press the bottom plate into place and fasten it with the two screws.

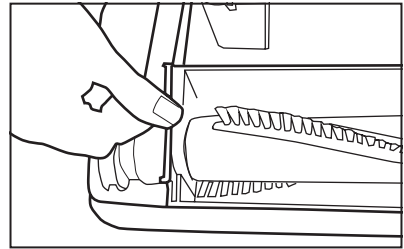


Fig. 2

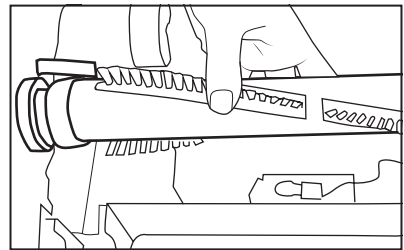


Fig. 3

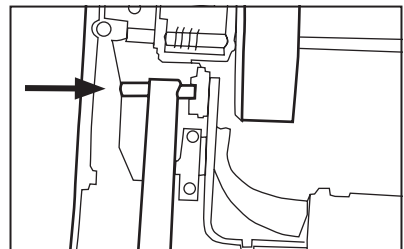


Fig. 4

**NOTE:** To ensure maximum cleaning efficiency, check the belt regularly to ensure it is in good condition. Replace the belt if it is stretched, cracked or if excessive slipping is occurring.

# HOW TO CLEAN THE NOZZLE HOSE

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**CAUTION:** Unplug the vacuum cleaner before performing any of these steps.

The nozzle hose carries the dirt from the nozzle to the vacuum bag. If the hose should become clogged:

1. Pull out and turn the lid of the accessory attachment opening. Remove the clog or blockage (Fig. 1).
2. If the above step is not enough, remove hose cuff from the attachment port inlet (Fig. 2). If you haven't located the clog, turn the vacuum cleaner over and remove the bottom plate. Check nozzle inlet tube for obstructions (Fig. 3). Clear tube and reinstall the bottom plate.

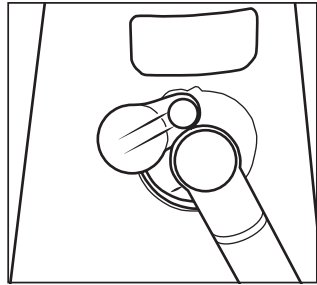


Fig. 1

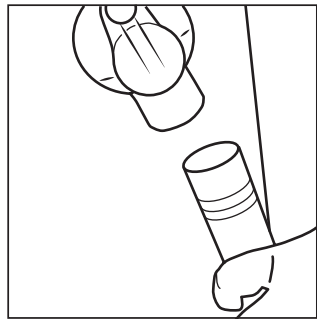


Fig. 2

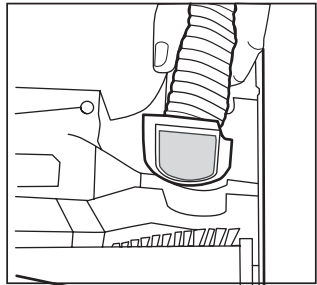


Fig. 3

# THEMAL FUSE PROTECTION

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This vacuum cleaner comes equipped with a Manual Reset Thermal Fuse Protector. The thermal protector is designed to protect the vacuum cleaner from overheating due to a cutoff in airflow (i.e. clogged hose, operating the vacuum without a bag). Should this situation occur, the thermal fuse protector will safely shut off the vacuum cleaner to avoid any potential damage.

## **To Reset the Thermal Fuse**

1. Unplug the vacuum cleaner.
  2. Check for problem (over-filled bag, clog in hose, clogged filters, etc.).
  3. Correct problem.
  4. Locate “tripped” fuse — the small black button located on the lower left side on the back of the main body (roughly one inch to the right of the left wheel).
  5. Using a pencil, paper clip, or other pointy object, push the reset button.
  6. Plug vacuum cleaner in and begin using.
- Please return to a Service Center if the problem continues or if you have any questions.

# PROBLEM SOLVING GUIDE

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## Troubleshooting

**WARNING!** To reduce the risk of electrical shock or injury from moving parts, unplug vacuum before servicing or cleaning.

**CAUTION!** To reduce the risk of electric shock, do not handle plug or appliance with wet hands.

PROBLEM	CHECK POINT	POSSIBLE SOLUTION
Vacuum won't turn on	Power Cord	Plug unit in firmly.
	House Fuse or Breaker	Replace fuse/reset breaker.
Vacuum won't pick up or low suction	Vacuum Bag	Install new bag.
	Filter	Install new filter.
	Hose	Remove obstacle.
Dust escaping from vacuum	Bag Compartment Cover	Reinsert the cover and secure latch.
	Filter	Review filter installation (page 6).
	Vacuum Bag	Review bag installation (page 6).

Any other service should be performed by a Cirrus Authorized Warranty Station.  
To locate your nearest warranty station, call 216-524-4141.

## For Best Performance

- Keep machine and all accessories clean and in good operating condition.
- Change vacuum bags when they are 2/3 full to maintain optimum cleaning efficiency.
- Change filters when dirt is visible on them or every six months if someone in your home suffers from allergies. Otherwise, once a year should do for replacing the filters.
- Replace filters frequently if vacuuming fine powders such as flour or drywall dust.
- Always use genuine filters and parts, as use of other products may result in poor cleaning or filtration performance. Genuine filtration products are designed for maximum performance.
- Store machine carefully in a dry area.
- For optimum cleaning performance and safety, follow your owner's manual instructions.

## **How Long Coverage Lasts:**

Warranty coverage for the vacuum lasts two years.

## **What Cirrus Will Do:**

The manufacturer will, at its option, repair or replace a defective vacuum or vacuum cleaner part that is covered by this limited warranty. As a matter of warranty policy, Cirrus Vacuum will not refund the consumer's purchase price.

## **Warranty Registration:**

To register for warranty please visit our website at [www.CirrusVacuum.com](http://www.CirrusVacuum.com) and fill out a registration form located under Warranty Registration.

## **Obtaining Warranty Service:**

To obtain warranty service, you must return the defective vacuum cleaner part along with proof of purchase to any Cirrus Authorized Warranty Station. For the location of the closest Cirrus Authorized Warranty Station or for service information, call 216-524-4141 or email [info@cirrusvacuum.com](mailto:info@cirrusvacuum.com).

If you prefer, you can write to:

**Cirrus Vacuum**  
**1933 Highland Road**  
**Twinsburg, OH 44087**

If it is necessary to ship the vacuum outside your community to obtain warranty repair, you must pay the shipping charges. When returning parts for repair, please include the model number and serial number from the data label on the vacuum cleaner.

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